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Introduction

Congratulations on making the step to take on your first employee

I'll guide you through what you need to have in place from an HR perspective but also highlight other things to be aware of and take into consideration

I'm Jo Moss and founder of Moss HR. I have extensive experience in the HR field and worked in many industries. Both in the private sector and not for profit

I have been a freelancer Consultant for 12 years and Moss HR Limited was born early 2019.

Like you, we are a growing business so completely understand.

I am not going to talk about business plans, but hope you have one in place. If not, there are plenty of experts we can refer you to who can help you set your business goals. My focus is on people.

I don't want to overload you, so I have broken this down into Simple Steps.

Thank you for downloading the Toolkit.